**BOSTON SCIENTIFIC REFERENCE CHECK FORM**

***REFERENCE CHECKING FORM***

**Name of Applicant:**

**Referee: Job Title:**

**Company:**

**How long have you known this person?**

**Did they report directly to you?**

**What were the persons top 3 job duties / projects responsibilities:**

**What was the persons attitude towards work?**

**How would you describe the persons quality of work?**

**Could you describe an instance where the person has shown initiative / drive /enthusiasm in their job?**

**Has the person shown the ability to take on responsibility if required?**

**What was the persons time keeping and attendance like while working with you?**

**How did the person work in teams ?  What was the persons role (leader, active /support) ? How did the person get on with the other team members - co-workers?**

**How would you rate the person in comparison to similar employees that you may have supervised in similar positions?**

**Was the person involved in any grievances while working with you ( if so, explain) ?**

**What was the persons reason for leaving?**

**Would you rehire / recommend?**

**Overall comments:**

17